



5th INTERNATIONAL SYMPOSIUM ON PAEDIATRIC INFLAMMATORY BOWEL DISEASE

The Paediatric IBD Porto Group



11 – 14 September 2019 | Budapest · Hungary | www.pibdcongress.org

Instruction for Chairs

Presentation Management System

For the PIBD Congress a presentation management system is used and each room will be equipped with a laptop and presenter. Speakers have been asked to hand-in their presentations in the Speakers Ready Room on-site at the congress center. It is not possible to bring an own laptop.

Presentation Slides

According to the EACCME rules and the ESPGHAN code of conduct speakers have received the following instructions to prepare their presentation:

Use of logos / brand names

Presentations must not display any company/ institute logos in presentations. Please also refrain from using commercial brand names in your presentation and use generic names for drugs and other products instead.

Disclosure – Conflict of Interest Slide

All presentations must include the declaration of potential conflict(s) of interest of the presenter and any co-authors (if applicable) on the first slide(s) of the presentation.

Please ensure that these rules are observed during the presentation.

Presentation Time

Chairs should be in the session room **15 min.** before the beginning of the session to meet with the speakers.

Please ensure that presentations are kept to time. A timer on screen will help you to check on the remaining time.

Presentation Type	Length of Presentation
Oral abstract presentations	10 minutes
Case presentations	15 minutes
Presentations during PG Course and main congress	20 minutes

Discussion – Congress Presentations

Each session includes a short discussion time (10 / 15min) after the lectures (before the oral abstracts presentations). For details on the timing see the up-to-date congress online programme at the [congress website](#).

Please ask all speakers to come again on the stage during the discussion.

Discussion – Postgraduate Course

Please note that at the Postgraduate Course the discussion time is scheduled after each single presentation (20 min. presentation + 10 min. discussion).

Thank you very much for your contribution to a successful PIBD Congress!

If you have any further questions, please contact: EUROKONGRESS GmbH: pibd@eurokongress.de